

Silhouette d'une lettre, d'une enveloppe et d'une carte postale.

Il n'y a pas une seule manière de présenter une lettre mais on retrouve souvent les mêmes blocs de textes.

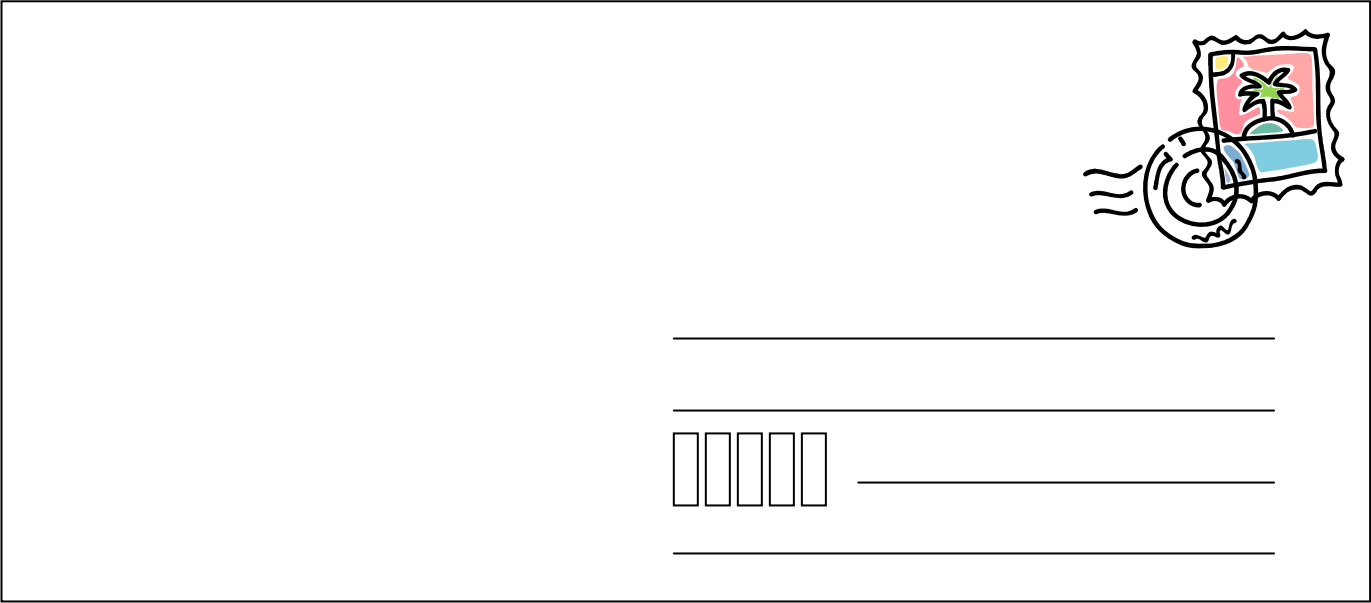
a) Silhouette d'une lettre officielle.

The diagram illustrates the layout of an official letter. It features a large central rectangular box for the main body of the text. Above this box, on the left, is a rectangular box for the sender's address, and on the right, a rectangular box for the recipient's address. Between these two boxes, centered, is the word "à". Below the main body box, there is a long horizontal rectangular box for the signature, and below that, a horizontal rectangular box for the date. At the bottom right, there is a horizontal rectangular box for the sender's name or title.

b) Silhouette d'une lettre pour un proche (un ami, un frère...).

The diagram illustrates the layout of a letter for a close friend or family member. It features a large central rectangular box for the main body of the text. Above this box, on the right, is a horizontal rectangular box for the sender's address. Below the main body box, there is a horizontal rectangular box for the signature, and below that, a horizontal rectangular box for the date. At the bottom right, there is a horizontal rectangular box for the sender's name or title.

c) Silhouette d’une enveloppe.



d) Silhouette d’une carte postale.

